REQUEST FOR PROPOSAL

VIRGINIA EMANCIPATION PROCLAMATION AND FREEDOM MONUMENT

Division of Legislative Services
General Assembly Building, 2nd Floor
201 North Ninth Street
Richmond, VA 23219

November 1, 2013

Virginia Dr. Martin Luther King, Jr. Memorial Commission

The Virginia Dr. Martin Luther King, Jr. Memorial Commission seeks proposals for a site-specific design for installation on the grounds of Brown's Island, Richmond, Virginia.

Background

The Dr. Martin Luther King, Jr. Memorial Commission was established by the 1992 Virginia General Assembly pursuant to House Bill 997, in response to federal legislation creating the National King Holiday. The Commission initiates year-round events that reinforce the Kingian principles, offers opportunities for public discourse on contemporary public policies, promotes Dr. King's dream of the *Beloved Community*, educates the public concerning all of his attributes, vast interests, and contributions to society (i.e., as theologian, scholar, pastor, father, husband, educator, historian, author, orator, civil rights leader, social conscience, philosopher, peacemaker, visionary, and prophet), and collaborates with various state, local, community, and nonprofit groups to continue Dr. King's work, support his principles, and perpetuate his legacy throughout the Commonwealth.

Purpose

The Commission seeks to commemorate the 150th anniversary of the Emancipation Proclamation by erecting a Monument on the grounds of Brown's Island in Richmond, Virginia, which is historically significant to African American history in the Commonwealth, as a permanent reminder of the many enslaved Africans who did not live to witness freedom. It is the Commission's hope that the Monument will spark inquiry about slavery, emancipation, and freedom, and educate and inspire future generations of Virginians to work assiduously and harmoniously to advance Dr. King's dream of the "Beloved Community," a place where human dignity and the worth of each individual is affirmed and recognized, and where peace, justice, equality, and love prevail.

Details

- The artist(s) proposal for the estimated cost of his work shall include all expenses and fees, as well as any engineering or architectural fees, site preparation, on-site delivery and installation, and any other expenses that may be incurred.
- Brown's Island is open to the public and applicants may visit the island to view the site at any time during normal hours of operation.
- The Request for Proposal and Application, photographs, site plans, and contact information are available on the Dr. Martin Luther King, Jr. Memorial Commission's website, http://mlkcommission@dls.virginia.gov.
- Completed proposals must be received no later than 5:00 p.m. EDT on December 12, 2013, and must be submitted via power point at bedwards@dls.virginia.gov or by flash drive to the Dr. Martin Luther King, Jr. Memorial Commission, ATTENTION: Ms. Brenda H. Edwards, Division of Legislative Services, General Assembly Building, 2nd Floor, 201 North Ninth Street, Richmond, VA 23219.
- Proposals submitted via power point or by flash drive must include the full proposal(s); however, the proposal may not exceed 20 slides. All proposals must include the required items specified below.
- Proposals should include detailed illustration(s), site consideration, dimensions, material(s), color, and finished composition for each entry.
- A selection committee will review all proposals submitted by the deadline per the evaluation criteria. Up to five proposals may be selected for further development and a stipend of $3,500 will be offered to create a model. This amount shall be considered full and complete compensation for the design, construction, and delivery of the model.
- Once a final selection is made, the artist(s) will be asked to sign a contract with the Commonwealth of Virginia.
- All rights to the selected proposal will become the property of the Commonwealth of Virginia.

Monument Specifications

- This Monument will be located on Brown's Island in Richmond, Virginia. The selected sites for consideration are: (i) site A at the end of the 5th Street pedestrian bridge entrance to the Island where the obelisk now stands, and (ii) site B adjacent to the Canal opposite the Headman statue east of the 7th Street bridge. The dimensions for site A are 27 feet across x 12 feet deep. The dimensions for site B are 23 feet x 39 feet. Please refer to Attachment A for additional details on the sites and pictures.
- The design should be architecturally and aesthetically compatible with Brown's Island. It should in no way compete with the nearby Headman statue. It should fit the setting and be integrated into the existing landscape. Please refer to the Richmond Riverfront Draft Plan approved by the Richmond City Council on November 26, 2012, for additional details on this beautiful and historic waterfront in the seat of state government that also serves as an urban oasis for the City of Richmond. The Landscape Master Plan can be found online at Riverfront_Plan_20120611.pdf.
- The Monument's design shall take into account the foundation and installation requirements including structural constraints. The foundation and Monument should be suitable to withstand and endure all types of weather and stress from outside forces. The foundation should be able to safely support the Monument.
- The final Monument should be designed and made of materials that are durable and will age well. The design should minimize future maintenance requirements and costs and allow for easy cleaning and resealing. The selected design will require the submittal of a detailed maintenance plan. The final Monument should be educational, accessible, and interactive, but not encourage people to climb on it or use it as a playground unless it is designed and constructed for that purpose. The final installation should allow the Monument to be physically accessible to people of all abilities.

Evaluation Criteria

- Qualifications of the Artist and Proposed Team
- Similar Work Experience of the Artist and Proposed Team
- Elucidation of African American Contributions to Virginia and American History
- Adherence to Monument Specifications
- Proposed Timeframe for Completion of Work

Proposed Schedule

• Deadline for Proposal Submission	December 12, 2013
• Finalist or Finalists Notified	December 18, 2013
• Final Proposals/Scale Models Due	April 14, 2014
• Final Selection Announced	June 2, 2014

The Proposal Must Include All Required Items as Specified Below

- Completed Application form.
- Artist(s) conceptual statement communicating development of the proposal and concepts of the Monument.
- Design and creative plans for the Emancipation Proclamation and Freedom Monument (sketches or other representations of proposed Monument).
- Dimensions of the proposed Monument.
- A projected timeframe in stages from signing of contract to completion of installation.
- Artist(s) identification page including resume or Curriculum Vitae.
- List of possible collaborative partners (identification of the foundry and plans related to casting the sculpture).
- Materials specifications and justification, including ability to withstand the elements and projected ongoing maintenance.

- At least three (3) references from clients, galleries or museums, foundries or other fabricators, collaborators or subcontractors on other projects, critics or review with the following information: client name, contact name, contact information, name and location of sculpture completed for this client.
- Examples of commissioned or public work (include documentation and photos of prior work and any examples of public art created and installed).
- Photos and slides of previous work accepted as part of the proposal will not be returned.
- Estimated final cost through installation (include rough line-by-line budget).
- Any other supplemental information.

All of the Above Items Must Be Received No Later Than
5:00 P.M. EDT on December 12, 2013
MATERIALS SUBMITTED WILL NOT BE RETURNED

For Further Information
Please visit the Dr. Martin Luther King, Jr. Memorial Commission website, http://mlkcommission@dls.virginia.gov.

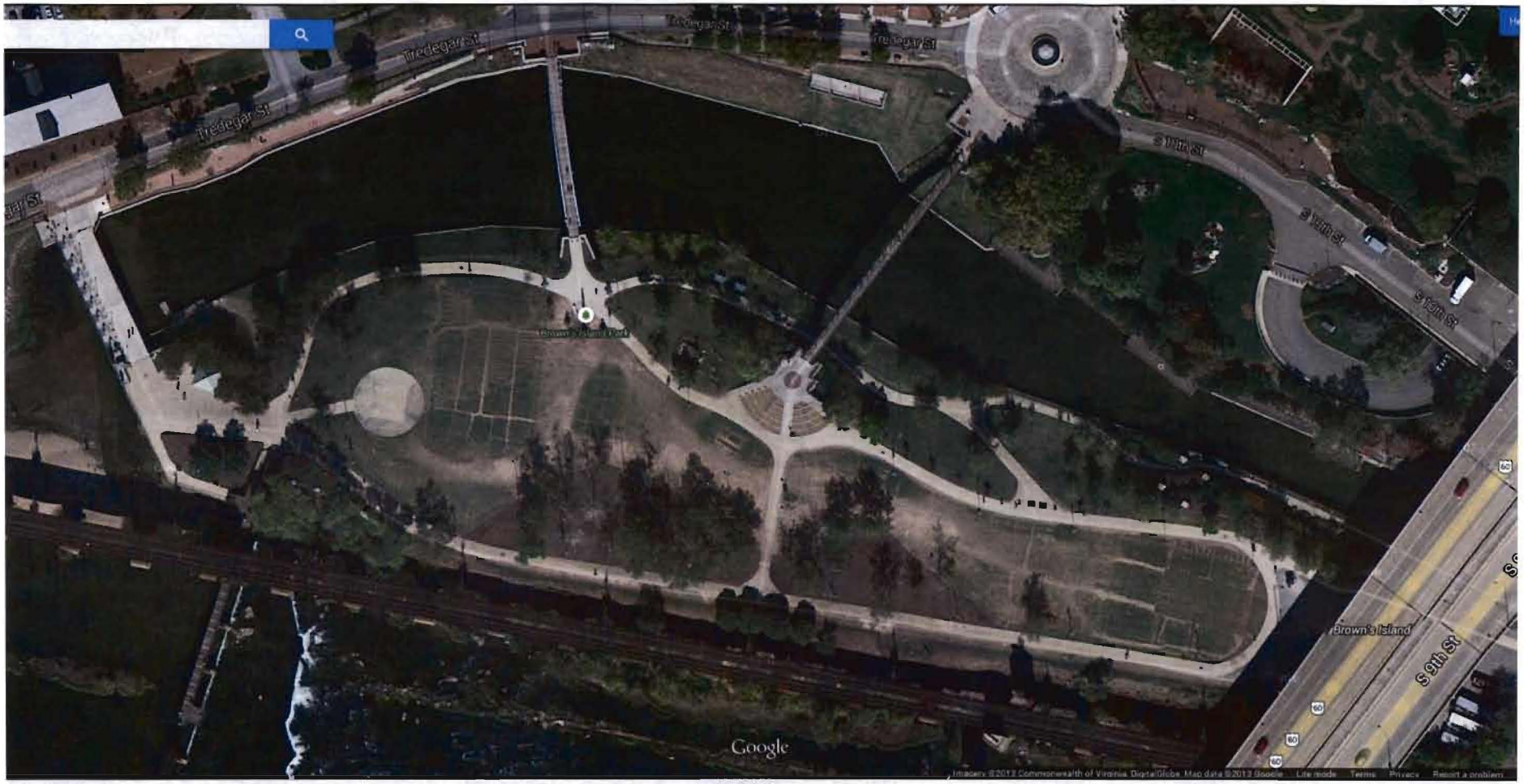
This information is also available by requesting it in writing from the Division of Legislative Services, Attn: Brenda Edwards, General Assembly Building, 2nd Floor, 201 North Ninth Street, Richmond, VA 23219, or bedwards@dls.virginia.gov.

ATTACHMENT A

SITE PLANS

Site Plan

American Civil War Center
Tredegar Street
5th St.
7th St.
Haxall Canal
A
Brown's Island
B
James River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Brown's Island
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APPLICATION	EMANCIPATION PROCLAMATION AND FREEDOM MONUMENT Division of Legislative Services General Assembly Building, 2nd Floor 201 North Ninth Street Richmond, VA 23219 Telephone: (804) 786-3591, ext. 232 **Website: http//mlkcommission@dls.virginia.gov**

Please Use This Form As A Cover Sheet And Checklist For Submission

Applicant(s) Name			
Address	City	State	Zip Code
Email address			
Home or Business phone # (include area code)		Cell phone # (include area code)	
Additional contact information/instruction, if any			

Proposals Must Include and Clearly Address All Items Listed Below

(Any other salient information or suggestion(s) that the artist/team wishes to put forward is welcome.)

Artist(s) conceptual statement communicating development of the proposal and concepts of the Monument

Design and creative plans for the Dr. Martin Luther King, Jr. Memorial Commission's Monument (sketches or other representations of proposed Monument)

Dimensions of the proposed Monument

A projected timeframe in stages from signing of contract to completion of installation

Artist(s) identification page including resume or Curriculum Vitae

List of possible collaborative partners (identification of the foundry and plans related to casting the sculpture)

Materials specifications and justification, including ability to withstand the elements and projected ongoing maintenance

References (at least three (3) from clients, galleries or museums, foundries or other fabricators, collaborators or subcontractors on other projects, critics or reviews with the following information: client name, contact name, contact information, name and location of sculpture completed for this client)

Name	Contact Information	Name/Location of Sculpture

Examples of commissioned or public work (include documentation and photos of prior work and any examples of public art created and installed)

Estimated final cost through installation (include rough line-by-line budget

Any other supplemental information

All Of The Above Items Must Be Addressed And Included
In the Submission For A Proposal To Be Considered Complete

Completed proposals must be submitted no later than 5:00 p.m. EDT on December 12, 2013. PROPOSALS RECEIVED AFTER THIS DEADLINE WILL NOT BE CONSIDERED.

Deadline for submitting questions concerning this request for proposal is November 18, 2013.

Proposals submitted via power point or by flash drive may not exceed 20 slides.

Proposals must be submitted via power point at bedwards@dls.virginia.gov or by flash drive to:

Dr. Martin Luther King, Jr. Memorial Commission
ATTN: Ms. Brenda H. Edwards
Division of Legislative Services
General Assembly Building, 2nd Floor
201 North Ninth Street
Richmond, Virginia 23219

Submitted by_____ Date_____

For office use only
Date received_____ **via**_____ **Number of items received**_____